

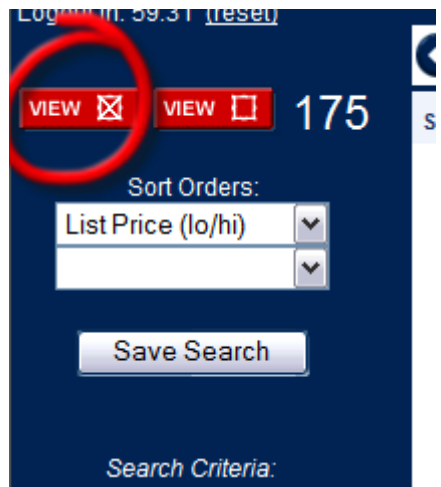


## Set up 1004MC Service with WFRMLS

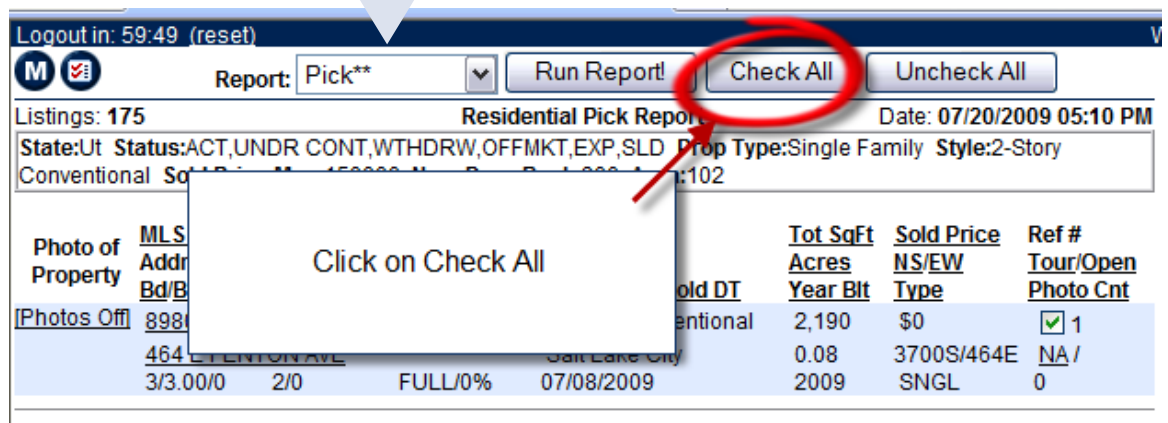
To utilize the ClickFORMS 1004MC service with this MLS, you must first set up your account to export in the correct format. Once you've created a customized export format, you can then export your searches.

### Saving your search results for ClickFORMS

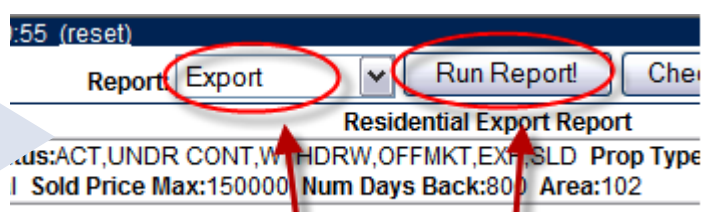
**1** Log into the WFRMLS and go to the search screen. Identify and run a search of a market you'd like to analyze. Generally you'll want to include all records you'd like to analyze within a two year time period. When your search has been configured click the **View** button.



**2** When the search results appear, click **Check All**.

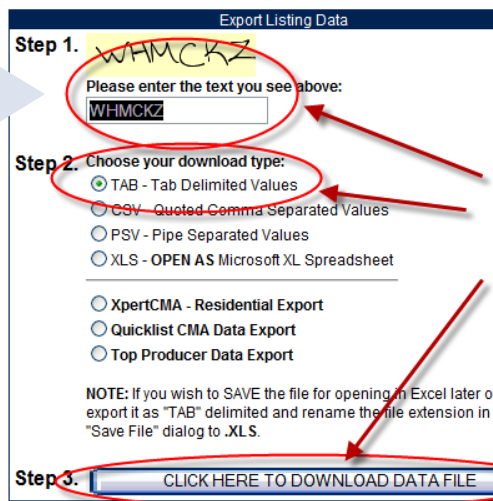


**3** Select **Export** from the drop down menu and click **Run Report!**.

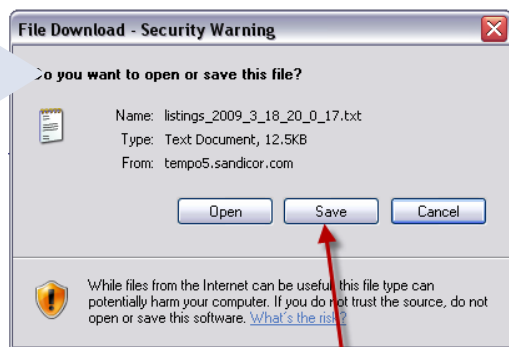


Select Export then Run Report!

**4** At the Export Listing Data screen enter the security text on step one. Select **TAB** for the download type, and then click the Download button.

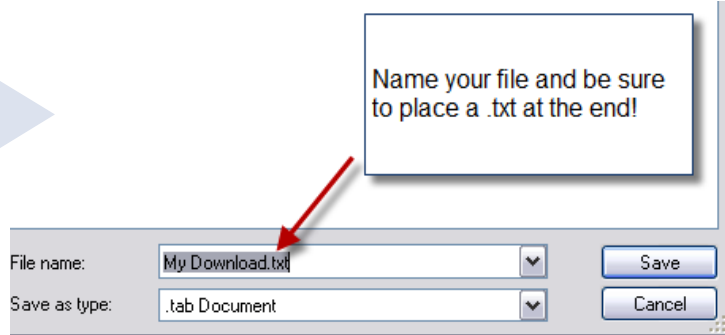


**5** A file download window will now appear. Click **Save**.



Click save when the File Download window appears

**6** Select a memorable location (such as your Desktop) and name for your file. **It is very important that you include the .txt at the end of your file name.** You must type this. Click **Save**.



**7** When the download is complete, click **Close**.

You can now load this file into the ClickFORMS 1004MC Wizard.

